

Date: January 28, 2016

To: Plumbers, Soil Testers, POWTS Designers

Effective Date: **January 1, 2016**

From: Dan Peterson, RS

Re: Fees, Inspection Protocol, Plan Reviews, Soil On-Sites, Permit Applications

Sanitary permit fees have increased effective 1/1/2016. Please review the fee schedule on the back of this page. Be sure to include the correct fees with your submittals. Incorrect fees may delay your permit issuance.

Requests for inspections should be made **no later than 9:00 AM** of the day of installation or the previous day. Call to schedule inspections as soon as possible, as they will be prioritized on a first-come first-served basis. Call my direct number 715-839-4728 to request an inspection time. If I'm not available my voice mail message will direct you to a different inspector to request an inspection time. If you leave your inspection request as a voice mail message, please include the property owner's name, township, time you expect to be ready and a phone number where you can be reached. If you'd like a confirmation phone call please indicate that in your message. Your inspection will be assigned to one of three inspectors. If you need to change the time of your inspection please call your assigned inspector directly. If you do not know who is your inspector contact me at 715-839-4728 (my cell phone number – I no longer have a desk phone).

POWTS Inspectors will try to conduct inspections as close to the requested time as possible. However, due to multiple requests for the same time slot, workload, etc., you may have to wait. **NO portion of the system may be backfilled without the expressed consent of a POWTS Inspector from this office.** If there is a legitimate need to partially backfill any portion of the system prior to inspection, contact your assigned inspector to discuss the situation. If you are ahead or behind schedule, try to contact your assigned inspector and they will attempt to change your inspection time. Backfilling the system before inspection and without prior approval will subject you to a \$500.00 citation.

Plan reviews will continue to be done for mounds, at-grades and in-ground pressure systems that are ≤ 1000 gpd; non-pressurized in-ground systems ≤ 5000 gpd; and holding tanks < 3000 gpd.

The policy for verifying soil conditions remains the same. On-site soils verifications will be conducted on sites with $< 24''$ to a limitation, proposed at-grades, proposed holding tanks and sites with questionable soil evaluation reports. The soil tester should notify me as soon as possible to schedule the evaluation. A copy of the soil test or field notes must be made available prior to the on-site visit if I cannot be there at the same time as the CST.

 Permit Fees

<u>Sanitary Permit Fees</u>	
	Fee
Non-Pressure In-Ground \leq 1000gpd	\$483
Non-Pressure In-Ground 1001-4999gpd	\$872
Non-Pressure In-Ground 5000-8000gpd	\$1,082
Non-Pressure In-Ground $>$ 8000gpd	\$1,292
In-Ground Pressure \leq 1000gpd	\$863
In-Ground Pressure 1001-4999gpd	\$1,063
In-Ground Pressure 5000-8000gpd	\$1,252
In-Ground Pressure $>$ 8000gpd	\$1,409
At-Grade, Mound, Drip, Sand Filters \leq 1000gpd	\$905
At-Grade, Mound, Drip, Sand Filters 1001-4999gpd	\$1,294
At-Grade, Mound, Drip, Sand Filters 5000-8000gpd	\$1,535
At-Grade, Mound, Drip, Sand Filters $>$ 8000gpd	\$1,745
Holding Tanks \leq 1000gpd	\$483
Holding Tanks 1001-4999gpd	\$546
Holding Tanks 5000-8000gpd	\$599
Holding Tanks $>$ 8000gpd	\$630
Other Modification to Existing System (e.g. Pre-Treatment devices)	\$483
Transfer/Renewal Fee	\$30
Reconnection, Privy, Composting Toilet, Incinerating Toilet	\$70

*COMM fee includes groundwater surcharge fee paid by COMM to the DNR

<u>Plan Approval Fees</u>			
	$<$ 1000gpd	1001-2000gpd	2001-5000gpd
Public/Commercial Non-Pressure In-Ground	\$250	\$325	\$400
Mounds, At-Grades, and In-Ground Pressure	\$250		

<u>Other Sanitary/Program Fees</u>	
Soil & Site Evaluation Reports – Filing and Review	\$50
Wisconsin Fund Application	\$120
Well Permits	\$75
Plat Approval – Flat Fee per Report	\$50

<u>Phone Numbers</u>	
Dan Peterson, RS	715-839-4728
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